

(DRAFT/UNAPPROVED)

**VIRGINIA BOARD OF PHARMACY
MINUTES OF TELEPHONE CONFERENCE CALL**

Monday, February 5, 2024
2:00 PM

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite 300
Henrico, Virginia 23233-1463

Orders/Consent Orders referred to in these minutes are available upon request

TIME & PURPOSE:

Pursuant to § 54.1-2400(13) of the Code of Virginia, a telephone conference call of the Virginia Board of Pharmacy ("TCC") was held on February 5, 2024, at 2:00 PM, to consider terms of a settlement proposal for case no. 214342.

PRESIDING:

Dale St. Clair, Chair

MEMBERS PRESENT:

Cheri Garvin
Sarah Melton
Larry Kocot
Patricia Richards-Spruill
Michelle Hoffer
Shannon Dowdy

STAFF PRESENT:

Caroline Juran, Executive Director
Ellen Shinaberry, Deputy Executive Director
James Rutkowski, Senior Assistant Attorney General

QUORUM:

With seven (7) members participating a quorum was established. Board members Kris Ratliff and Wendy Nash were recused from the conference call.

CLOSED MEETING:

Upon a motion by Mrs. Garvin, and duly seconded by Mr. Kocot, the Board voted 7-0, to convene a closed meeting pursuant to § 2.2-3711(A)(13) of the Code of Virginia ("Code"), for the purpose of deliberation regarding a possible settlement in the matter of Case No 214342. Additionally, she moved that Caroline Juran, Ellen Shinaberry, and Jim Rutkowski attend the closed meeting.

RECONVENE:

Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Board re-convened an open meeting and announced the decision (Motion by Garvin/Second by Richards-Spruill).

DECISION:

Upon a motion by Mr. Kocot and duly seconded by Ms. Dowdy, the Board unanimously voted (7-0) to accept the proposed settlement terms as agreed upon by the Board.

ADJOURN:

With all business concluded, the meeting adjourned at 2:30 PM.

Ellen B. Shinaberry, PharmD
Deputy Executive Director

Date